

Annual Work Plan 2019

Project Title:	Comprehensive Reduction and Elimination of Persistent Organic Pollutants in Pakistan
OP/Country Programme Outcome:	<p>6. Enhanced resilience and socioeconomic development of communities</p>
Country Programme Output: <i>(Those linked to the project and extracted from the UNSDF/CPD)</i>	<p>6.3: Legal and regulatory frameworks and policies are in place, and institutions capacitated for the conservation, sustainable use, inclusive access and benefit-sharing of natural resources, biodiversity, chemicals, waste management and ecosystems.</p> <p>6.4: In line with international conventions and national policy frameworks, implementation mechanisms are effectively introduced that promote sustainable use of natural resources, protect ecosystem and biodiversity and effectively manage and mitigate the threats to this process (chemicals, waste, CO2 emissions, etc.)</p>
Project Outputs: <i>(Those that will result from the project and are taken from the Project Strategy)</i>	<p>Output 1. strengthened POPs regulatory and policy instruments adopted and effectively made operational by Government enforcement agencies and other organizations involved in regulating POPs management</p> <p>Output 2. Governance and enforcement particularly on illegal imports framework for controlling POPs improved</p> <p>Output 3: Stakeholder groups aware of sources and prepared to mitigate POPs exposure and releases.</p> <p>Output 4 Cost effective POPs exposure mitigation undertaken focusing mainly on PCBs.</p> <p>Output 5. Awareness on POPs pesticides among key target groups, such as decision makers, staff in high/risk occupations etc. rose.</p> <p>Output 6. Physical Capacity to undertake POPs disposal projects at provincial level established.</p> <p>Output 7. Environmentally safe disposal of particularly risky POPs stockpiles and the sound disposal of up 1500 tons of POPS Pesticides and PCBs</p>
Implementing Partner:	Ministry of Climate Change
Responsible Parties:	UNDP

Project Brief Description

Objectives of this project are reducing human health and environmental risks by enhancing management capacities and disposal of POPs in Pakistan through: i) the development and implementation of a regulatory, policy and enforcement system to reduce POPs releases and to regulate POPs waste disposal; ii) capacity building to reduce exposure to and releases of POPs; iii) collection, transport and disposal of 300t of PCB and 1200t of POPS Pesticides .The elimination of POPs pesticide stockpiles became even more urgent after the 2010 floods which damaged some of the storage sites of hazardous chemicals and pesticides. To ensure environmentally sound disposal of POPs, a facility to be upgraded, tested and permitted in compliance with Stockholm Convention BAT/BEP. As an alternative, the project will however keep open the option of shipment of POPs waste abroad for disposal, in compliance with the Basel Convention, if at an early stage it will result evident that the POPs cannot be disposed of using the technologies available in the country.

Programme Period: 60 Months	2019 AWP budget: 1,345,000 \$
Atlas Project ID: 00081936	Total resources required 1,345,000 \$
Atlas Output ID: 00091045	Total allocated resources: 1,345,000 \$
Start date: Jan 2015	• UNDP 60,000 \$
End Date: Dec 2019	• Other:
PAC Meeting Date: 30th April 2014	○ GEF \$ 1,285,000
Project Board Meeting Date: 27 th Dec-2018	○ Donor _____
	○ Government _____
	Unfunded budget: _____
	In-kind Contributions _____

Agreed by [Implementing Partner – NPD]:

Dannan Sharmin

Agreed by UNDP (CD / DCD-P):

M. M. M.

Annual Work Plan 2019
Project ID: 00091045

Project Title: Comprehensive Reduction and Elimination of Persistent Organic Pollutants in Pakistan

EXPECTED OUTPUTS And baseline, associated indicators and annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBILITY E PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount US\$
Component 1: Development and implementation of a Regulatory, Policy and enforcement system to reduce POPs releases.									
Output 1. Strengthened POPs regulatory and policy instruments adopted and POPs management systems for controlling and reducing releases of POPs functional.	Activity Result 1.1.1 Finalization of regulatory and policy instruments on POPs management								
	Action 1.1.1. a) Formulation of Legislation on POPs management at national/provincial levels	X	X				Local Consultants - 71300		25000.00
	Activity Result 1.2.1 National technical POPs management guidelines developed						MOCC	GEF	
	Action 1.2.1. a) Formulation of national technical guidelines on POPs management and control	X	X				MOCC	GEF	
	Activity Result 1.3.1 National chemicals profile for Pakistan updated						International Consultant - 71200		15000.00
Baseline 1.1.0	[The initial POPs pesticides as included in the Stockholm Convention before 2009 are banned in Pakistan, through the Agricultural Pesticides Ordinance, 1971								
	New POPs like PFOs and brominated flame retardants are not regulated in Pakistan. A PCBs regulation is completely missing. Regulation on U-POPs emission is not compliant with the SC BAT/BEP.]	X					MOCC	GEF	Local Consultant - 71300
	Action 1.3.1 a) Data compilation and development of updated chemicals profile for Pakistan related to Stockholm convention								5,000.00
	Target 1.1: One POPs related national legislation and its implementation plan updated and amended.								
	Indicator 1.2: Extent to which national Technical POPs management Guidelines								

Profile for Pakistan with special reference to 1) priority concerns related to chemicals in all stages of their Life Cycles 2) Legal Instruments and Institutional framework 3) Chemical Emergency preparedness 4) Management of POPs 5) Disposal capacity for PCBs and POPs.]						
Output 2.Governance and enforcement particularly on illegal imports framework for controlling POPs improved.	Activity Result 2.1.1: Specific technical capacities of government officials on Custom, import & export procedures enhanced	Action 2.1.1. a) Training of Staff members from dry and seaports on enforcement mechanism for POPs control (77 officials were trained in 2018 and 100 to be trained in 2019).	X	MOCC	GEF	Training, workshop and conferences – 75700 25,000.00

Indicator 3.1: Extent to which institutes and communities demonstrate through their practices/behavior enhanced awareness on POPs.	Scale.	releases control and mitigation.				
1.	No relevant Institute and community trained on POPs exposure (0%).					
2.	Some relevant Institutes and communities trained on POPs exposure (upto 20%)					
3.	Majority of relevant Institutes and communities trained on POPs exposure ((21-50%))					
4.	All Communities but partial institutions trained on POPs exposure (51- 80 %).					
5.	All Communities and institutions trained on POPs exposure (100%)					
		Baseline 3.1: scale 1				
		[Desc.: Inadequate resources for dissemination of information on the viable POPs alternatives]				
			Target 3.2: Scale 4			
			[Desc.: All Communities but partial institutions trained on POPs exposure (51- 80 %).]			

Output 4: Cost effective POPs exposure mitigation undertaken focusing mainly on PCBs.	Activity Result 4.1.1: Capacities of DISCOs & other relevant stakeholders enhanced	X	X	MOCC	GEF	Training, workshop and conferences – 75700	45,000.00
	Action 4.1.1 a) Operators from specific industrial sectors, energy, textile manufacturing, iron and steel, ship-breaking, plastic) and border/ports control authorities training on POPs reduction, BAT/BEP, PPE (Islamabad & Karachi)					Individual Consultant - 71300	3,000.00
Indicator 4.1: Extent to which DISCOs & other relevant industries demonstrate effective compliance with POPs exposure in PCBs.							
Scale:							
1.	No relevant DISCOs and other industries trained on POPs exposure (0%).						
2.	Some relevant DISCOs and other industries trained on POPs exposure (up to 20%).						
3.	Majority of relevant DISCOs and other industries trained on POPs exposure ((21-50%).						
4.	All DISCOs but partial industries trained on POPs exposure (51- 80 %).						
5.	All DISCOs and other industries trained on POPs exposure (100%).						
Baseline 4.1: scale 1							
[Desc.: Lack of guidelines on risk minimization procedures for handling, transportation, storage and disposal of PCB contaminated equipment. Lack of adequate legal provision for monitoring of POPs release and their effects to human environment, There are no legal provisions focusing on PCBs management.]							
Target 4.1: Scale 4 [Desc: All DISCOs but partial industries trained on POPs exposure (51- 80 %)]							
Output 5: Awareness on POPs pesticides among key target groups, such as decision makers, staff in high/risk occupations etc. raised.	Activity Result 5.1.1 Strengthening/Awareness on POPs and PCBs issues						
Action 5.1.1 a) Data collection and ensure gender	X	X	X	MOCC	GEF	Individual Consultant - 71300	25,000.00
Indicator 5.1: Extent to which stakeholder							

6.1: 0 % The National Implementation Plan (NIP) for POPs inventories approximately 6,031 MT of obsolete stocks of POPs pesticides in 430 identified sites. Of these 3,800 MT are in Punjab, 2,016 MT in Sindh, 48 MT in KPK, 135 MT in Baluchistan, 31.5 MT in AJK and 0.5 MT in Northern Areas of Pakistan.	6.2: 0 [Desc.: A PCB inventory is missing.]	6.3: Scale 1 [Desc.: Storage facilities are not safe and POPs may be easily released in the environment.]	6.4: 0 [Desc. Dismantling facilities for PCBs do not currently envisage any procedure or equipment for the safe dismantling and decontamination of PCB contaminated equipment]	Targets: 6.1: 10-12% [Desc.: National Inventory of POPs stockpile upgraded, including map for identifying priority sites.] 6.2: 2000 PCBs samples Testing 6.3: Strengthening of national labs and government facilities to ensure sustainable treatment	Activity Result 7.1.1 POPs Pesticides Treated or Disposed of. Action 7.1.1 a) Development of POPs treatment facility through Public-Private Partnership Activity Result 7.2.1 POPs PCBs Treated or Disposed of.	GEF Contractual services Companies 72100 100,000.00

Baselines:	Action 7.2.1 a) Handling and Transportation of 75 MT available POPs PCBs contaminated equipment/oil Action 7.2.1 b) Disposal of 75 MT of POPs PCBs contaminated equipment/oil Action 7.2.1 c) Technical Component (services) Targets: 7.1: 0 [Desc.: Currently the greatest part of POPs stockpiles and PCBs are not managed in an environmentally safe way.] 7.2: 0 [Desc.: No disposal facility in Pakistan has been officially tested for disposing POPs waste.]	X X X UNDP GEF Contractual Services Companies - 72100 45,000.00
	Action 7.2.1 d) Feasibility, Procurement & Installation of Mobile Technology for PCBs treatment Action 7.2.1e) Custodial building and maintenance services	X X X MOCC GEF International Consultant - 71200 210,000.00 17,000.00
		X X X MOCC GEF Rental & Maintenance of Premises - 73100 20,000.00
	Activity Result 8.1.1 National POPs Management and Disposal Plan	
Indicator 8.1: Existence of National POPs management and Disposal Plan with detailed plans on 1. National scheme for POPs pesticide disposal 2. Management plan for PCBs.	Action 8.1.1 a) Development of PCBs management plan Action 8.1.1 b) Remediation of POPs (including contaminated soil) through green and sustainable solution Action 8.1.1 c) Assessment of POPs risks to human health and impacts on Environment	X X MOCC GEF International Consultant -71200 25,000.00 X MOCC GEF Individual Consultant -71300 12,000.00 X MOCC GEF Studies and Research Service-72100 12,000.00
		Total Component –3 872,000.00

Component 4:
MONITORING, LEARNING, ADAPTIVE
FEEDBACK & EVALUATION

	Project Technical Review Meeting		X	MOCC	GEF	Training, workshop and conferences - 75700	15,500.00
Interactive Website developed and regularly updated	X	X	X	MOCC	GEF	Contractual Serv. Comp: - 72100	3,000.00
Travel for Project Monitoring in collaboration with EPAs	X	X	X	MOCC	GEF	Travel - 71600	25,000.00
Monitoring Assistance	X	X	X	UNDP	GEF	Travel - 71600	10,000.00
Review of Project	X	X	X	UNDP	GEF	National Consultant -71300	15,000.00
Vehicle cost for Monitoring / Collection & Disposal site visits	X	X	X	MOCC	GEF	Rental & Maintenance Equipment - 73400	20,000.00
Communication Charges	X	X	X	MoCC	GEF	Comm. & Audio Visual Equip - 72400	10,000.00
Innovative solutions to data collection techniques at the national level on POPs issues	X	X	X	UNDP	GEF	Consultant - Studies and Research Service- 71300	9,000.00
Audit Fee	X			UNDP	GEF	HACT NIM Audit - 74100	7,500.00
Establishment of M&E system along with support to administrative & financial activities.	X	X	X	UNDP	GEF	Local Consult – Short Term – Supp - 71300	20,000.00
Total Component – 4						135,000.00	
Project Management Unit	Facilities & Administration (DPC)	X	X	X	UNDP	UNDP Facilities & Administration - 63100	60,000.00
Operational Components		X	X	X	MOCC	GEF Contractual Services Individual: - 71400	25,000.00
		X	X	X	MOCC	GEF Miscellaneous Expenses - 74500	5,000.00
	PMU TOTAL - 5						90,000.00
	PROJECT TOTAL BUDGET						1,345,000.00

II. Monitoring Plan 2019
(Include all monitoring and evaluation activities/events)
Project ID:00091045 Project Title: Comprehensive Reduction and Elimination of Persistent Organic Pollutants in Pakistan

Expected Results (Outcomes & Outputs)	Indicators	Baseline (At the project start date)	Targets (At the project end date)	Targets At the end of year (December 2019)	Data Collection Plan				
					Source/Metho d of Collection	Sched ule/Freque ncy	Respo nsible Staff	Resourc es (\$)	Risks and Assumptions
Output 1. strengthened POPs regulatory and policy instruments adopted and effectively made operational by Government enforcement agencies and other organizations involved in regulating POPs management	Indicator 1.1 Number of regulatory tools and policy frameworks relevant to the management of POPs including PCBs, hazardous waste pesticides strengthened and updated	The initial POPs pesticides as included in the Stockholm Convention before 2009 are banned in Pakistan, through the Agricultural Pesticides Ordinance, 1971. New POPs like PFOs and brominated flame retardants are not regulated in Pakistan A PCBs regulation is completely missing. Regulation on U-POPs emission is not compliant with the SC BAT/BEP Inadequate specialized skills, financial resources, equipment Inadequate specialized skills, financial resources, equipment and working tools by respective institutions dealing with POPs;	Key POPs related national legislation developed. National Technical POPs management Guidelines developed.	Formulation of Legislation implementation plan and POPs management guidelines at national/provincial levels	International consultant for development of legislation implementation plan and national guidelines, local consultant for national chemical profile	1st & 2nd Quarter	NPM/ NTA	45,000	1) Lack of coordination of the relevant institutions and ministries 2) Conflicting objectives of different ministries / stakeholders which may render difficult the negotiation on an integrated regulation. 3) Lack of commitment of relevant stakeholders. Coordination and solution of conflicts among different stakeholders may be solved by involving them in the project steering committee and/or in specific project activities and establishing a well-staffed PMO for project management. A



Output 2. Governance and enforcement particularly on illegal imports framework for controlling POPs improved.	Indicator 2.1: extent to which main custom offices out of the total number which has adopted procedures and circulars establishing POPs management.	Inadequate awareness of importers and custom officers on imports requirements; Inadequate POPs inspectorate services Lack of control on the export of PCB content of end of life electrical equipment.	All custom officers and managers trained on POPs management and enforcement related issues and strategies Guidance for import / export of POPs containing materials and goods.	Training of Staff members from dry and seaports on enforcement mechanism for POPs	Engage international and national experts to deliver trainings to custom officers	25,000 "PCPs regulation coordination office" will be established at federal level which will interact with PMU and will coordinate with all governmental bodies involved in regulatory work.
	Indicator 3.1: extent to which institutes and communities demonstrate through their practices/behaviors enhanced awareness on POPs.	Insufficient resources for dissemination of information on the viable POPs alternatives	At least 30 institutes and 50 communities in relevant areas (agriculture intensive, manufacturing districts, power sector, and waste management) trained on pesticide POPs and their toxicology features, POPs exposure scenario, alternatives to POPs and POPs-free technologies including a specific training activity for addressing gender issue, carried out.	Provide technical assistance to departments to assess the need of training and deliver knowledge on POPs exposure/awareness/ management to departments and communities.	Hiring of international consultant for technical assistance to departments and community based learning	1st & 2nd Qtr - 19 NPM & NTA 15,000
Output No. 3 Stakeholder groups aware of sources and prepared to mitigate POPs exposure and releases.						

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Output 4. Cost effective POPs exposure mitigation undertaken focusing mainly on PCBs.	Indicator 4.1: Extent to which DISCOs & other relevant industries demonstrate effective compliance with POPs exposure in PCBs.	Lack of guidelines on risk minimization procedures for transportation, storage and disposal of PCB and contaminated equipment. Lack of adequate legal provision for monitoring of POPs release and their effects to human environment. There are no legal provisions focusing on PCBs management	Strengthen of all DISCOs, GENCOS, IPPs, NTDC, NEPRA and related Ministries on PCBs management	Operators from specific sectors, industrial energy, textile manufacturing, iron and steel, ship-breaking, plastic) and border/ports control authorities training on POPs reduction, BAT/BEP, PPE (Islamabad & Karachi)	Training workshops through firm or consultant	2 nd &3 rd Qtr- 19	NPM & NTA	48,000
	Indicator 5.1: Extent to which stakeholder groups have enhanced practices towards POPs.	Lack of awareness, both for the public at large, decision makers or farmers, on public awareness on health and environmental risks associated with POP pesticides.	General awareness on all levels, to communities and in relevant areas/sectors trained on pesticide POPs and their toxicology features, POPs exposure scenario, alternatives to POPs and POPs-free technologies including a specific	Capacity building of academia, POPs PMU, EPAs through study and research, training course. Audio/Video and printed information to general masses	All Quarter	NPM & NTA	115,000	1) Technical backstopping and level of exposure to BAT/BEP is low 3) Training effectiveness limited or not properly assessed due to limited participation or limited quality control. 4) Enterprises may be not committed to send their personnel for training or workers not allowed / not willing to leave the job for the duration of the training.
Output 5. Awareness on POPs pesticides among key target groups, such as decision makers, staff in high/risk occupations etc. raised.		POPsmes, POPs and their toxicology features, POPs exposure scenario, alternatives to POPs and POPs-free technologies including a specific training activity for addressing gender issue, carried out.	Dissemination of information through Awareness Material/Reports regarding POPs and PCBs to key target groups	Training for POPs PMU	Capacity building of POPs PMU and EPAs (monitoring authorities) on BAT/BEP for POPs (uPOPs, new POPs) through international study tour.			

Output 6. Physical Capacity to undertake POPs disposal projects at provincial level established.	Indicator 6.1: Percentage of inventory of POPs stockpiles mapped and digitized.	National Inventory of POPs stockpile upgraded, including map for identifying priority sites.]	Pilot inventory of PCBs at national level and work on Database	Hiring international consultant for PCBs inventory	All Quarter	NPM, NTA, M&E	295,000	To ensure that PCB inventory will be effective, early involvement of potential PCB owners will be established at project inception.
	Indicator 6.2: Number of electrical equipment tested for PCB.	2000 PCBs samples Testing	Sampling and testing of 2000 contaminated PCBs.	National/international labs for sampling and analysis				Lack of sampling and testing capacity at national level.

Output 6. Physical Capacity to undertake POPs disposal projects at provincial level established.	Indicator 6.3: Extent to which DISCOs/NTDC staff are capable for sampling, analysis and labelling of PCB contaminated equipment.	Identification of POPs at EPA level, provision of GCMS	Procurement of GCMS equipment	Hiring of local consultant to execute the activity	All Quarter	NPM, NTA, M&E	295,000	Proper investigation of facilities to be upgraded
	Indicator 6.4: Number of PCB storage and dismantling facilities effectively upgraded.	Upgradation of PCB storage and dismantling facilities	Strengthening of national labs and government facilities to ensure sustainable treatment					



Output 7. Environmentally safe disposal of particularly risky POPs stockpiles and the sound disposal of up 1500 tonnes of POPS Pesticides and PCBs	Indicator 7.1. POPs pesticide disposed off in an environmentally safe way.	Currently the part of POPs stockpiles and PCBs are not managed in an environmentally safe way.	Obsolete POPs stockpile Government incineration facility developed]	Development of government incineration facility for destruction of POPs pesticides	Contractual services from vendors and coordination with government	All Quarter
	Indicator 7.2. PCBs disposed off in an environmentally safe way.	No disposal facility in Pakistan has been officially tested for disposing POPs waste.	Up to 350 tons PCBs contaminated equipment safely destracted	Handling/transportation and disposal of 350 MT POPs PCBs contaminated oil/equipment	Contractual services from vendors	NPM & NTA 588,000
					1) Lack of coordination of the relevant provincial and national institutions 2) Conflicting objectives of different authorities involved in waste regulation 3) Lack of commitment of relevant stakeholders. 4) Difficulties related to the inventory of POPs stockpiles and PCB contaminated equipment. 5) Technologies for POPs disposal not available in the country / available technologies not suitable.	NTA 49,000

Component 4 Monitoring, Learning, Adaptive Feedback and Evaluation and PMU	No monitoring system/ mechanism exist to monitor POPs releases and control.	National guidelines and EPAs involvement as lead role	Coordination with EPA and institutional framework for monitoring activities	Consultants, Assistants, EPAs	All Quarter	NPM, NTA, M&E	135,000	Lack of agreement among ministries and stakeholders on guidelines for POPs management and disposal of POPs stockpiles Lack of interest or capacity of ministries and stakeholders on setting up M&E system
	A robust monitoring system in place to enforce and implement regulations for POPs.	Monitoring Assistants Technical Committee meetings Innovative Idea sharing Archives/data servers						

III. Recruitment Plan 2019
Project ID:00091045

Project Title: Comprehensive reduction and elimination of Persistent Organic Pollutants in Pakistan

#	Post Title	National/international	Level of Post	Proforma Cost per year (US\$)	Responsible party (UNDP/EADI/P/PPMU etc)	Contract Modality (TA/FTA/SC/NIMU/Govt)	Reporting to/ Supervisor	Duty Station	Contract Start Date	Contract End Date
1.	Nil									

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IV. Procurement Plan 2019

(Include all local and international procurements valued at or above \$ 2,500 envisaged in AWP 2019 – including goods, assets, services and works)
Project ID: 00091045 Project Title: Comprehensive Reduction and Elimination of Persistent Organic Pollutants in Pakistan

#	Description	Type (good, service, works)	Estimated Budget (\$)	Responsible party (UNDP/EAD /IP/PMU etc.)	Invitation Type (EFP, RFA, ITB, etc.)	Announcement Target Date	Committee Review (CAP, EPPC, etc.)	Committee Review Target Date	Contract Start Date	Contract End Date	Responsible project staff
1	Hiring of Local Consultant for the formulation of legislation on POPs management plan at national/provincial level	Services/ IC	25000	PMU	ITB	15 th Jan 2019	EPPC	31 st Jan 2019	01 Feb 2019	30 June 2019	NPM/ NTA
2	Hiring of International Consultant for formulation of national technical guidelines on POPs management and control	Services/ IC	15000	PMU	RFP	15 Jan 2019	30 Jan- 2019	CAP / EPPC	31 Jan 2019	10 Feb 2019	ECCU /NPM/ NTA;
3	Hiring of national/int. consultants for providing training to staff members from dry and seaports on enforcement mechanism for POPs control.	Services/ IC	24000	PMU	RFP	25 Mar 2019	08 April 2019	CAP / EPPC	10 April 2019	25 April 2019	ECCU /NPM/ NTA
4	Hiring of IC for TOT from stakeholders/communities to enhance their awareness on POPs	Services /IC	5000	PMU	RFQ/RFP	15 Jan 2019	30 Jan- 2019	CAP / EPFC	31 Jan 2019	10 Feb 2019	30 June- 2019
5	Hiring of IC for providing training to operators from specific industrial sectors, energy manufacturing, iron and steel, ship-breaking, plastic and border/ports control authorities training on POPs reduction, BAT/BEP, PPE (Islamabad & Karachi)	Comp./ Services/ IC	3000	UNDP/PMU	RFQ/RFP	25 Mar 2019	08 April 2019	CAP / EPFC	10 April 2019	25 April 2019	25 July 2019
6	Hiring of International Services/	25000	PMU	RFP	25 Mar	08 April	CAP / EPFC	10 April 2019	25 April	30 June	ECCU

					2019	2019			2019	2019	/NPM/ NTA:
	Consultant for inventory of PCBs at national level and work on PCB Database	IC									
7	Procurement of national/international lab for sampling and testing of equipment contaminated with PCBs 2000	Services/ IC	80,000	UNDP/PMU	RFP	15 Jan 2019	30 Jan-2019	CAP / EPPC	31 Jan 2019	10 Feb 2019	ECCU /NPM/ NTA
8	Procurement of GCMS for identification of POPs and PCBs at EPA level	Services	190,000	UNDP/PMU	RFQ/RFP	25 Mar 2019	08 April 2019	CAP	10 April 2019	25 April 2019	ECCU / NTA
9	Hiring firm for treatment facility through public/private partnership	Comp./ Services/ IC	100,000	UNDP/PMU	RFQ/RFP	15 Jan 2019	30 Jan-2019	CAP / EPPC	31 Jan 2019	10 Feb 2019	ECCU /NPM/ NTA
9	Contractual services for feasibility, procurement, and installation of mobile technology	Comp./ Services/ IC	270,000	UNDP/PMU	RFQ/RFP	25 Mar 2019	08 April 2019	CAP	10 April 2019	25 April 2019	ECCU /NPM/ NTA
10	Hiring of international consultant for feasibility, procurement, and installation of mobile technology	Services/ IC	17,000	PMU	RFP	15 Jan 2019	30 Jan-2019	CAP / EPPC	31 Jan 2019	10 Feb 2019	ECCU /NPM/ NTA
11	Hiring of international consultant for development of PCB management plan	Services/ IC	25,000	PMU	RFP	15 Jan 2019	30 Jan-2019	CAP / EPPC	31 Jan 2019	10 Feb 2019	ECCU /NPM/ NTA
11	Hiring of Monitoring Assistants	Services/ IC	20,000	PMU	RFP	15 Jan 2019	30 Jan-2019	CAP / EPPC	31 Jan 2019	10 Feb 2019	ECCU / NTA

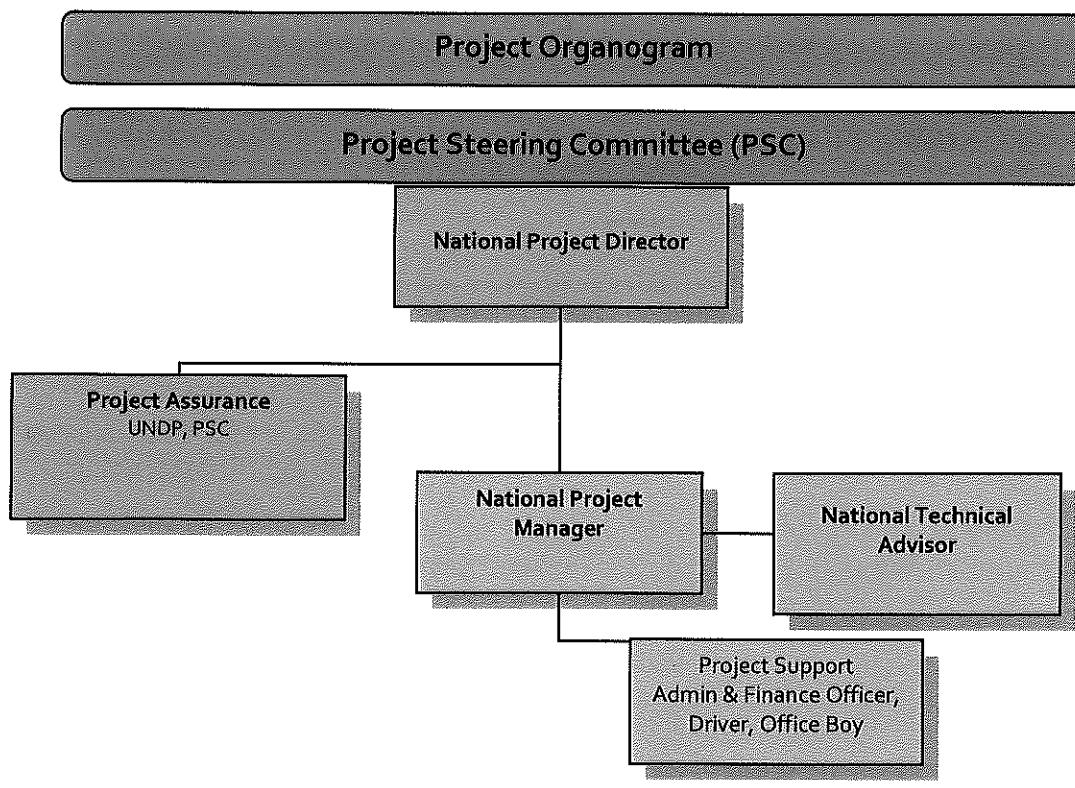


V. Management Arrangements

Explain the roles and responsibilities of the parties involved in managing the project.

Please refer to the Project Document – Deliverable Description to complete this component of the template.

Use the diagram below for the composition of the Project Board.



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Suggested sub-headings in this component may include:

- results of capacity assessment of implementing partner
- UNDP Support Services (if any)
- collaborative arrangements with related projects (if any)
- prior obligations and prerequisites
- a brief description/summary of the inputs to be provided by all partners
- audit arrangements
- agreement on intellectual property rights and use of logo on the project's deliverables

VI. Planning, Monitoring and Reporting

The project will follow the following planning, monitoring and reporting cycle during the year. As necessary, add the target dates monitoring visits, spot checks, evaluations and other missions by donors or other stakeholders.

Timeline / Target Date	Activity	Primary Responsibility
31 January 2019	Submit final Annual Progress Report 2019 to UNDP	Project Director/PMU
28 February 2019	Annual audit of the project	SMU-UNDP
31 March 2019	Quarterly Progress Reports, including: a) Report on project progress and financial delivery b) Update of Issue Log in Atlas (tracking and resolution of potential problems or requests for change) c) Update of Risk Log (Reviewing of external environment that may affect project implementation)	PMU
30 June 2019		
30 September 2019		
15 Oct 2019	Organize Project Technical Committee (Mid-year review of project progress 2019)	Project Director/PMU
1 November 2019	Prepare draft Annual Work Plan 2020 and budget and present at UNDP.	PMU
11 November 2019	Review of AWP for Quality assurance, alignment with CPD and UNDP priorities, results orientation and resource availability	ACD UNDP and Program Officer
30 November 2019	Organize Project Steering Committee to: a) Review of project contribution to results and financial delivery 2019; b) Review and endorsement of AWP 2020	Project Director/PMU
6 December 2019	Submit signed AWP and, where applicable in NIM projects, Letter of Service, to UNDP for final review and signature by UNDP	Project Director/PMU
13 December 2019	Approval of AWPs by UNDPs	ACD UNDP and Program Officer
31 December 2019	Review and provide feedback on the project APR 2019 to NPM	ACD UNDP and Program Officer



VII. Legal Context

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference, constitute together the instrument envisaged and defined in the Provisions to the Project attached hereto and forming an integral part hereof, as "the Project Document"

Alternative A [where the Implementing Partner is a government agency (NIM) or an NGO/IGO]

Consistent with the above Supplemental Provisions, the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. To this end, the Implementing Partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) Assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the Implementing Partner's obligations under this Project Document [and the Project Cooperation Agreement between UNDP and the Implementing Partner]¹.

The Implementing Partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/sc/committees/1267/ag_sanctions_list.shtml. This provision must be included in all sub-contracts or sub-agreements entered into under/further to this Project Document.



¹ Use bracketed text only when IP is an NGO/IGO

ANNEXES

- Annex 1: Risk log matrix (An assessment of risks that may affect the project implementation and achievement of results)
- Annex 2: Letter of Service signed between UNDP and the Implementing Partner where UNDP Country Office will provide Implementation Support Services to a NIM project
- Annex 3: Results of capacity assessments of Implementing Partner (including HACT Micro Assessment)
- Annex 4: Cost sharing agreements signed with donors/government (if any)
- Annex 5: Project cooperation agreement signed with NGOs (if any)
- Annex 6: Agreements between the Implementing Partner and Responsible Parties (Government entities, NGOs, etc.)
- Annex 7: Terms of Reference for key project personnel should be developed and attached



OFFLINE RISK LOG
 (see Deliverable Description for the Risk Log regarding its purpose and use)

Project Title: Comprehensive reduction and elimination of Persistent Organic Pollutants in Pakistan						Award ID: 00081936	Date:	
S. #	Description	Date Identified	Type	Impact Probability	Countermeasures / Mitigation Response	Submitted by	Last Update	Status
	Enter a brief description of the risk	When was the risk first identified	Environmental Financial Operational Organizational Political Regulatory Strategic Other	Describe the potential effect on the project if this risk were to occur Enter probability on a scale from 1 (low) to 5 (high)	What actions have been taken/will be taken to counter this risk Who has been appointed to keep an eye on this risk	Who submitted the risk	When was the status of the last risk checked	e.g. dead, reducing, increasing, no change
Outcome 1.1: Strengthened POPs regulatory and policy instruments adopted and POPs management systems for controlling and reducing releases of POPs functional.								
1	Lack of coordination of relevant institutions and ministries	July 2015, at the start of project	Strategic Political Regulatory Organizational	P=2	The potential risks will be mitigated through: Formulation of Project Steering Committee to improve coordination and avoid conflicts among stakeholders.	National Project Manager	Technical Director	November 2017
2	Conflicting objectives of different ministries / stakeholders which may render the negotiation on an integrated regulation.			This may lead to: Lack of agreement on scope of project, Delay in implementation of activities, and, Hinder the achievement of intended results.	of Project Steering Committee to improve coordination and avoid conflicts among stakeholders. Hiring of a dedicated PMO for project management. Establishment of a "POPs regulation office" at federal level to interact with PMO and coordinate with			Project Steering Committee and Project Technical Review Committee has been notified and meetings have been conducted
3	Lack of commitment of relevant stakeholders.							



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4	Timing complexities of procedures for the examination, voting and adoption of new technical regulations.	July 2015, at the start of project	Strategic Regulatory	P=2 As this risk may lead to disagreement among stakeholders on POPs legislation and regulatory procedures	This potential risk will be mitigated and managed through: Selection of the proper procedure of type of regulatory instruments for POPs related legislation	National Project Manager Steering Committee	Technical Director	July 2015
5	Provisions on import/export activities would require bilateral agreement with boundary countries which may be difficult to implement.	July 2015, at the start of project	Strategic Regulatory	P=2 As this risk may negatively impact import/export among bounding countries due to revised POPs legislation and regulatory procedures	This potential risk will be mitigated and managed through: An international meeting with representatives of transboundary countries to clarify transboundary issues Ratiification of all the boundary countries on the Stockholm convention	UNDP Steering Committee	Technical Director	July 2015t
6	Lack of commitment – in the drafting Pakistan chemical profile.	July 2015, at the start of project	Operational	P=2 As this risk may negatively impact import/export among bounding countries due to revised POPs legislation and regulatory procedures	Pakistan government is strongly motivated in providing information for drafting the country chemical profile. Technical assistance will be mobilized by the project, involving national	National Project Manager	Technical Director	No Change

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			international expert with outstanding experience in chemical management, to ensure successful completion of that task.			
7	Training effectiveness limited or not properly assessed due to limited participation or limited quality control.	July 2015, at the start of project	P=2 As this risk may negatively impact import/export among bounding countries due to revised POPs legislation and regulatory procedures	To access the training sessions, candidate will have to pass an initial test which will serve also as baseline; and a final test, which will demonstrate the progress achieved and hence effectiveness of the training.	National Project Manager	Technical Director

Pre and Post test performances are being filled in all training workshops

November 2017

Outcome 1.2. Improved capacity of Government enforcement agencies and other organizations to use tools developed for POPs management

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1	Stakeholders and interest groups not properly identified	July 2015, at the start of project	Strategic Operational	P=2 As this may damage project intentions to build capacity of stakeholders to manage and implement POP regulations	This potential risk will be mitigated and managed through: Identification of key stakeholder with the support of known governmental, NGOs, industrial stakeholders.	National Project Manager	Technical Director	November 2017
2	Awareness and training program not targeted to the audience	July 2015, at the start of project	Organizational Operational	P=2 As this may damage project intentions to build capacity of stakeholders to manage and implement POP regulations	This potential risk will be mitigated and managed through: Design of awareness and training programs based upon TNA and gap analysis of stakeholders.	National Project Manager	Technical Director	July 2015, at the start of project
3	Enterprises may not be committed to send their personnel for training workers / not allowed / not willing to leave the job for the duration of the training.	July 2015, at the start of project	Organizational Operational	P=2 As this may damage project intentions to build capacity of stakeholders to manage and implement POP regulations	Risk will be managed by: A ToT (Training of Trainers) approach for enterprises to optimize time spent by workers and enterprises staff in attending training. Making training relevant for enterprises	National Project Manager	Technical Director	July 2015, at the start of project
Outcome 1.3. Collection, Transport and Disposal of PCBs and POPs Pesticides.								
1	Storage facilities are not safe and POPs may be easily released in the environment.	July 2015, at the start of project	Environmental Operational	P=2 As this may hinder implementation of regulations and	This potential risk will be managed through: National Inventory of POPs and upgraded, including	National Project Manager	Technical Director	December 2017
								Input have been taken and reports received from all provinces

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		guidelines	map for identifying priority sites				regarding such facilities which will be addressed first in 2019 during transporting and disposing POPs
2	Dismantling PCBs do not have equipment for the safe dismantling and decontamination of contaminated equipment.	July 2015, at the start of project	Environmental Operational	P=2 As this may hinder implementation of POPs and regulations and guidelines	This potential risk will be managed through: Piloting disposal of obsolete stockpile from Punjab province.	National Project Manager	Technical Director
Overall Risks						November 2017	List of required equipments has received and procurement is in process
1	Safety issues in some areas of Pakistan	July 2015, at the start of project	External/ Political	P=2 As incidence of crime and terrorist activities might happen in project areas	Risk will be minimized regularly with UN-DSS for adopting the proper security measures by international/national staff, Selecting safe areas for the project operations.	National Project Manager UNDSS	Technical Director
2	Governance weaknesses	July 2015, at the start of project	External/ Governmental	P=2	Risk will be managed through: E-governance approach and use of Information Communication Technologies (ICTs)	National Project Manager	Technical Director
						July 2015, at the start of project	No Change

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				to be promoted for effective and strengthened governance	Risk will be minimized and managed through: Early identification and mapping of POPs stockpiles located in areas exposed to hydrological risk.	National Project Manager	Technical Director	November 2017	Identification and mapping of POPs stockpiles have been completed
3	Risks associated with climatic change issues. Risk of further release of POPs pesticides and PCBs as a result of floods.	July 2015, at the start of project	External/ Environmental	P=3 As this may further add into release of POPs, pesticides and PCBs.	Risk will be minimized and managed through: Early identification and mapping of POPs stockpiles located in areas exposed to hydrological risk.	National Project Manager	Technical Director	November 2017	Identification and mapping of POPs stockpiles have been completed